



Rizzetta & Company

Bexley Community Development District

Board of Supervisors' Meeting November 3, 2021

District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001

www.bexleycdd.org

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Board of Supervisors	Doug South	Chairman
	Amanda King	Assistant Secretary
	John Blakley	Assistant Secretary
	Pete Williams	Assistant Secretary
	Jessica Robinson	Vice Chairman
District Manager	Jennifer Goldyn	Rizzetta & Company, Inc.
District Counsel	Alyssa Willson	Hopping Green & Sams,
District Engineer	Jordan Schrader	Earview Land Design

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

BEXLEY COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE – Riverview FL, 813-533-2950
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, FL 33614
WWW.BEXLEYCDD.ORG

October 26, 2021

Board of Supervisors
Bexley Community
Development District

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Bexley Community Development District will be held on **Wednesday, November 3, 2021, at 1:00 p.m.** at the offices of Rizzetta & Co., located at 5844 Old Pasco Rd., Suite 100. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors Meeting held on September 22, 2021.....Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for September 2021.....Tab 2
- 4. BUSINESS ITEMS**
 - A. Ratification of the Solitude Contract for pond Maintenance add-ons for sites 73-84.....Tab 3
 - B. Ratification of Wetland Maintenance Renewal.....Tab 4
 - C. Ratification of the Solitude Contract for annual pond Maintenance for ponds 1-83.....Tab 5
 - D. Ratification of Transition letter.....Tab 6
 - E. Discussion regarding playground equipment
 - F. Consideration of Consent to Assignment of the Contract for Professional Technology Services (Under separate cover)
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Field Services Manager
 - D. Clubhouse Manager
 1. Presentation of Clubhouse Report.....Tab 7
 - E. District Manager
 1. Presentation of District Manager's Report.....Tab 8
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950, or email Jennifer Goldyn at jgoldyn@rizzetta.com.

Sincerely,
Jennifer Goldyn
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BEXLEY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Bexley Community Development District was held on Wednesday, September 22, 2021, at 1:00 p.m. at the offices of Rizzetta & Company, located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Doug South	Board Supervisor, Chairman
Jessica Robinson	Board Supervisor, Vice Chairman
John Blakley	Board Supervisor, Assistant Secretary
Pete Williams	Board Supervisor, Assistant Secretary

Also present were:

Jennifer Goldyn	District Manager, Rizzetta & Co., Inc.
John Toborg	Field Service Manager, Rizzetta & Co., Inc.
Bryan Cooper	Clubhouse Manager, RASI
Alyssa Wilson	District Counsel, Hopping Green & Sams
Tommy Tito	District Engineer, Clearview Land

Audience

FIRST ORDER OF BUSINESS

Call to Order

The CDD Board of Supervisors' meeting was opened at 1:00 p.m. and a quorum was verified.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments at this time.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Meeting held on August
25, 2021**

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Minutes of the Board of Supervisors' Meeting held on August 25, 2021, CDD Board meeting, for the Bexley CDD.

FOURTH ORDER OF BUSINESS

**Consideration of the 2nd Audit Meeting
held on August 25, 2021**

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Minutes of the 2nd Audit Meeting held on August 25, 2021, for the Bexley CDD.

FIFTH ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Meeting held on August
25, 2021**

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Minutes of the Board of Supervisors' Meeting held on August 25, 2021, CDD Board meeting, for the Bexley CDD.

SIXTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for August
2021**

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously ratified the Operation and Maintenance Expenditures for August 2021, in the amount of \$55,038.09, for the Bexley CDD.

SEVENTH ORDER OF BUSINESS

**Consideration of Capital Land
Management Contract**

On a motion from Mr. Williams, seconded by Mr. Blakley, the Board unanimously approved the Capital Land Management Contract, for the Bexley CDD.

EIGHTH ORDER OF BUSINESS

**Consideration of Capital Land
Management Annual Proposals**

On a motion from Mr. Williams, seconded by Mr. South, the Board unanimously approved the Capital Land Management Annual Proposals, for the Bexley CDD.

NINTH ORDER OF BUSINESS

**Consideration of Capital Land
Management Mulch Proposal**

On a motion from Mr. South, seconded by Mr. Williams, the Board unanimously approved the Capital Land Management Mulch Proposals with Staff keeping track of the actual quantities being used and billed, for the Bexley CDD.

TENTH ORDER OF BUSINESS

Consideration of Egis Proposal

On a motion from Mr. Williams, seconded by Mr. Blakley, the Board unanimously approved the Egis Proposal, for the Bexley CDD.

ELEVENTH ORDER OF BUSINESS

STAFF REPORTS

A. District Counsel

Present and no report. District Counsel noted it is in the best interest financially for the District to continue with the way it currently advertises vs advertising every week for a year, that there will no longer be a heard copy of advertised meetings, as required by new legislation.

B. District Engineer

Present and no report. Mr. South requested when Finn Outdoor says the erosion project is complete, that the District Engineer review and sign off as complete.

C. Field Services Manager

Present and reviewed the upcoming proposal he requested from Capital Land Management. The Board of Supervisors requested the Capital Land Management mow behind Tour Trace temporarily, until further notice.

D. Clubhouse Manager

Present and presented his report.

E. District Manager

The Board received a District Manager update from Ms. Goldyn, she informed the Board that their next meeting will be held on October 27, 2021, at the Offices of Rizzetta & Company, located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544, at 1:00 p.m.

Ms. Goldyn presented the Solitude proposal for the Aquatic Plant Installation to the Board of Supervisors.
(Under separate cover)

On a motion from Mr. Blakley, seconded by Mr. Williams, the Board unanimously requested a revised proposal for the Solitude Aquatic Plant Installation to include only four specific areas for the aquatic plants to be planted and not to exceed \$3,000.00, for the Bexley CDD.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor Requests from the Board members.

120 **THIRTEENTH ORDER OF BUSINESS** **Adjournment**

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On a motion from Mr. Blakley, seconded by Mr. South, the Board unanimously approved to adjourn the meeting at 2:04 p.m., for the Bexley CDD.
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Secretary / Assistant Secretary

Chairman / Vice Chairman

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

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Operations and Maintenance Expenditures September 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2021 through September 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$222,300.39**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

September 1, 2021 Through September 30, 2021

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Bexley CDD	CD008	CD008	Debit Card Replenishment	\$ 1,059.52
Bexley Homeowners Association, Inc.	002287	90121 PR	CDD Payroll Cost Share 09/21	\$ 1,800.00
Bryan Taylor	002274	B082021	Monthly Maintenance - Removal of Pet Waste 08/21	\$ 1,242.90
Duke Energy	002271	Summary A 08/21	Electric Summary A 08/21	\$ 5,696.45
Duke Energy	002279	Summary Duke B 08/21	Electric Summary 08/21	\$ 1,743.96
Egis Insurance & Risk Advisors	002280	13990	General/POL/Property Insurance FY 21/22	\$ 6,961.00
F. Peter Williams	002283	PW082521	Board Of Supervisors Meeting 08/25/21	\$ 200.00
Hopping Green & Sams	002272	124724	General/Monthly Legal Services Billed Through 07/21	\$ 1,612.30
John C. Blakley	002278	JB082521	Board Of Supervisors Meeting 08/25/21	\$ 200.00
Landscape Maintenance Professionals, Inc.	002269	161779	Monthly Grounds Maintenance 08/21	\$ 66,961.25
Landscape Maintenance Professionals, Inc.	002269	161780	Monthly Grounds Maintenance 3A Ponds/Trails & Parks 08/21	\$ 7,372.25
Landscape Maintenance Professionals, Inc.	002269	162278	Irrigation Repair 08/21	\$ 255.00

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

September 1, 2021 Through September 30, 2021

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	002269	162297	Irrigation Repair 08/21	\$ 125.00
Landscape Maintenance Professionals, Inc.	002269	162382	Installed Mulch at Model Parking Beds 08/21	\$ 315.00
Landscape Maintenance Professionals, Inc.	002281	162452	Monthly Grounds Maintenance 09/21	\$ 66,961.25
Landscape Maintenance Professionals, Inc.	002281	162453	Monthly Grounds Maintenance 3A Ponds/Trails & Parks 09/21	\$ 7,372.25
Landscape Maintenance Professionals, Inc.	002285	162793	Fertilizer 08/21	\$ 6,670.00
Landscape Maintenance Professionals, Inc.	002285	162794	Pest Control 08/21	\$ 750.00
Landscape Maintenance Professionals, Inc.	002285	162795	Fertilizer 08/21	\$ 1,236.00
Landscape Maintenance Professionals, Inc.	002285	162796	Pest Control 2A 08/21	\$ 275.00
Landscape Maintenance Professionals, Inc.	002285	162797	Fertilizer 08/21	\$ 2,009.00
Landscape Maintenance Professionals, Inc.	002285	162798	Pest Control 2B 08/21	\$ 307.50
Landscape Maintenance Professionals, Inc.	002285	162799	Pest Control 3A 08/21	\$ 43.25
Landscape Maintenance Professionals, Inc.	002285	162800	Fertilizer 08/21	\$ 288.00

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

September 1, 2021 Through September 30, 2021

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	002288	162958	Irrigation Repair 09/21	\$ 90.00
NNP-Bexley LLC	002289	092121	O&M Off Roll Overpayment 09/21	\$ 1,633.18
Pasco County Utilities Services Branch	002273	15427922	3700 Pine Ribbon Dr 07/21	\$ 31.50
Pasco County Utilities Services Branch	002282	Pasco Water Summary 08/21	Reclaimed Water Usage 08/21	\$ 4,002.66
Pasco County Utilities Services Branch	002284	Pasco Water Summary A 08/21	Reclaimed Water Usage A 08/21	\$ 261.10
Rizzetta & Company, Inc.	002275	INV0000061137	District Management Fees 09/21	\$ 5,067.60
Rizzetta Technology Services, LLC	002276	INV0000007909	Email & Website Hosting Services 09/21	\$ 100.00
Solitude Management LLC	002270	PI-A00650100	Lake and Wetland Services SVR50055 08/21	\$ 7,162.00
Solitude Management LLC	002270	PI-A00650101	Monthly Mitigation Services SVR 50056 08/21	\$ 6,810.00
Solitude Management LLC	002286	PI-A00667999	Lake and Wetland Services SVR50055 09/21	\$ 7,162.00
Solitude Management LLC	002286	PI-A00668000	Monthly Mitigation Services SVR 50056 09/21	\$ 6,810.00
Solitude Management LLC	002270	SMOR-499703	Deposit on 7 Lakes & 8 Midge Treatments 08/21	\$ 1,292.50

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

September 1, 2021 Through September 30, 2021

<u>Vendor Name</u>	<u>Check number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Spectrum Business	2021091321-1	071794201082621	16950 Vibrant Way - Wi-Fi at Dog Park 09/21	\$ 115.47
Times Publishing Company	002277	0000169453 08/15/21	Acct # 71068 Legal Advertising 08/21	\$ 158.00
Times Publishing Company	002290	0000181972 09/12/21	Acct # 71068 Legal Advertising 09/21	<u>\$ 147.50</u>
Report Total				<u><u>\$ 222,300.39</u></u>